



St. Joseph High School
ANNUAL OPT-OUT NOTICE FOR SECONDARY STUDENTS

Dear Parent/Guardian and Student:

Federal Law requires the school district to provide secondary school students' names, addresses and telephone numbers to recruiters upon request. A secondary school student or the parent of the student may request the student's information not be released. This can be done by completing and returning the following information. The opt-out request should be submitted to the Guidance Office secretary for processing.

If you DO NOT WANT your child's information to be made available to recruiters you must complete the form below and return it to the Guidance Secretary. This request must be made every year in order to ensure that the student's information will not be released to recruiters.

If this form is not returned to the school, the student's name, address and telephone number will be made available to recruiters upon request.

PLEASE REMOVE MY STUDENT FROM THE FOLLOWING LISTS:
(check all that apply below):

- _____ Opt-Out Military Recruitment List
- _____ Opt-Out Josten's (Class rings & Graduation materials)
- _____ Opt-Out from Legislators wishing to congratulate seniors
- _____ Opt-Out Requests from newspapers for names of graduates
- _____ Opt-Out Postsecondary institutions, including trade schools; private institutions such as banks & credit unions; and recruiters from prospective employers.
- _____ Opt-Out SJHS Student Publications - Withhold directory information from all SJHS Publications. (Students may be photographed or videotaped and their name and/or work displayed for educational and/or not-for-profit use in the newsletter articles, school informational publications, building videos, school news broadcasts, athletic team rosters, club rosters, as well as district, building, and classroom web pages, etc.)

Name of Student: _____ Date _____

Signature of Parent/Guardian or Student _____

*Form must be turned in 2 weeks after first day of school to Guidance Secretary.
(Only return this form to the school if you want your student's name removed from the lists checked above.)