

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Upton Middle School

Date of Drill: 9/16/19 Time drill was held: 1:50 (pm/am)

Exact time required to evacuate/shelter/secure: 1:50pm


Total Participants: 760

Remarks: _____

This report is for emergency drill # 1 for school year 2019-20

Name of person conducting drill: Craig Jeffers

Title of person conducting drill: Dean of Students

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Upton Middle School

Date of Drill: 9/10/19 Time drill was held: 1:35 (pm/am)

Exact time required to evacuate/shelter/secure: 1:35pm

Total Participants: 760

Remarks: _____

This report is for emergency drill # 1 for school year 2019-20.

Name of person conducting drill: Chad Mandarino

Title of person conducting drill: Principal

Signature of person conducting drill: Chad Mandarino

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Upton Middle School

Date of Drill: 9/26/19 Time drill was held: 9:55 (pm/am)

Exact time required to evacuate/shelter/secure: 9:55am

Total Participants: 760

Remarks: _____

This report is for emergency drill # 2 for school year 2019-20

Name of person conducting drill: Chad Mandarino

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: Chad Mandarino

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
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- Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Upton Middle School

Date of Drill: 10/11/19 Time drill was held: 9:05 (pm/am)

Exact time required to evacuate/shelter/secure: 9:05 am

Total Participants: 760

Remarks: _____

This report is for emergency drill # 1 for school year 2019-20

Name of person conducting drill: Chad Mandarino

Title of person conducting drill: Principal

Signature of person conducting drill: Chad Mandarino

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Deputy Albers

OR

Fire (fire chief or designee)
Name & Title _____

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- Tornado Drill (2 required)
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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Upton Middle School

Date of Drill: 10/17/19 Time drill was held: 1:47 (pm/am)

Exact time required to evacuate/shelter/secure: 1:47pm

Total Participants: 760

Remarks: _____

This report is for emergency drill # 3 for school year 2019-20

Name of person conducting drill: Craig Jeffers

Title of person conducting drill: Dean of Students

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Upton Middle School

Date of Drill: 12/5/19 Time drill was held: 1:49 (pm/am)

Exact time required to evacuate/shelter/secure: 1:49 pm

Total Participants: 760

Remarks: _____

This report is for emergency drill # 2 for school year 2019-20

Name of person conducting drill: Chad Mandarino

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____